

**MEETING MINUTES**

**Attendees:** David Griffin (DG) Chair  
Charles Brader (CB)  
Gordon McIlroy (GMc)  
Karl Tumman (KT)  
Eileen Birrell (EB)  
Gerald Bainbridge (GB)  
Pauline Foster (PF)  
Keith Bristow (KB)  
Nick Munt (NM)

**ANNUAL GENERAL MEETING and PARISH MEETING**

## 1. Minutes from the last meeting

The minutes from the 18th May 2023 AGM were reviewed and agreed.

## 2. Chairmans report

A number of issues affecting life in the village have been addressed during the year: Grit Bins, Drainage on Martinholme, Village Signs, Vehicle speed in the main street. Problems caused by parked cars still remain but reported at a slightly lesser level than during 2022/23. The process for including Thixendale in the proposed AONB remains unchanged since our last annual meeting. We are awaiting formal consultation with Natural England. DG thanked all committee members for their contributions over the past year.

## 3. Finance report 2021/22

The bank balance as of 1<sup>st</sup> April 2024 was £6480.56, an increase of 25% over the opening balance of £5167.69. The report presented to the meeting by KT is included as an attachment to these minutes. The accounts for 2023-2024 were approved.

## 4. Election of Officers

DG elected Chairman (Proposed CB, seconded GMc)  
CB elected Deputy Chair (Proposed DG, seconded GMc)  
EB elected Treasurer (Proposed DG, seconded GMc)  
GB elected Clerk (Proposed CB, seconded GMc)

DG, on behalf of the committee, expressed his thanks to KT for his service on the committee over many years (12?). His guidance, in his role as treasurer, has been particularly valued and appreciated. Whilst welcoming EB as the PC's new treasurer DG expressed the committees desire to give public notification of one, possibly two, vacancies on the committee. Notices will appear soon inviting any residents interested in making a contribution to the village through the Parish Council to contact any member of the committee for further information. A process for dealing with applications will be issued shortly - Action DG.

## 5. AOB.

NM raised the question as to who is responsible for maintaining the telephone box as it is in a state of disrepair. GB will investigate and report back to the committee.

## ORDINARY MEETING MINUTES

Attendees as previous:

1. Minutes from the Meeting 22nd February 2024.
  - a. The minutes from the meeting were accepted as a true record.
2. Matters raising
  - a. Village signs: KT presented his "Gateway Signs Report May 2024". Following discussion the PC agreed to go ahead with the purchase of three signs. A decision on precise siting at the foot of Fridaythorpe road and choice of installer will be taken later. The PC agreed a form of words for each sign ie. "Welcome to Thixendale" "Please drive and park with consideration"
  - b. Passing Places: (Outstanding issue from last meeting) NYCC Highways Officer has inspected the damaged signage but is unable to reinstate them as they are not considered safety critical. GB to investigate whether the PC is able to fund the task.
  - c. Thixendale Parish Website: Councillor profiles for all members are now available on the the Thixendale website.
  - d. Martinholme Flooding: There still remains a problem, during severe weather, with water ingress into a shed on Manor farm. GB to investigate with CB and refer concerns to NYCC.
3. AONB

The Village was due to receive a meeting with Natural England in the village hall but this has been postponed due to the upcoming National Election.
4. Financial update
  - a. As of 1st April 2024 there was £6490.56 in the parish account. The next precept (£1600) is now due. Payment for Public liability insurance (£206.15) is due.
5. AOB
  - a. Car Parking: Although current complaints are less than previous the problem remains. The PC will keep a watching brief.
  - b. Communications: GB agreed to investigate the creation of a website specifically for the PC. It was agreed to go 50/50 with the village hall on the cost of a new village noticeboard to replace the existing. The PC will share its use with the village hall. Anticipated cost £500 (GMc). "Thixendale Matters" produced by EB includes notes on the discussions and decisions of the PC.
6. Parish Council Vacancy

A vacancy (possibly two) now exists on the committee. The PC agreed a formal recruitment process, open to all members in the Parish, is needed. As stated previously a process for dealing with applications will be issued shortly - Action DG.
7. Tree Clearance

The clearance, on Fridaythorpe road, has resulted in removing trees which could have made the road hazardous. However KB and others raised concerns over the resulting appearance of the land. It is hoped that residual shrubs and trees will restore the appearance.
8. Dates for PC meetings in 2024/25 are as follows (All in the village hall at 1800hrs):

Next Meetings : 19th September.  
9th January  
15th May + AGM

**FINANCIAL REPORT – 2023/2024**

---

The bank balance as of 1<sup>st</sup> April 2024 was £6,480.56, an increase of 25% over the same date the previous year, when the balance was £5,167.69. The increase in the cash at bank is largely due to following:

- A slight increase in the precept (£1500 to £1545) received from the Local Authority;
- Very limited outgoings this year, partly due to recent mild winters. Outgoings were, in fact, limited to insurance and bank charges.

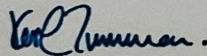
Our expenditure last year was only 15% of income.

That said, there are areas where the Parish may increase spending in the near and distant future, namely with regard to the gateway signs, which are a relatively large expense.

I would re-iterate what I have said in the past that, in normal circumstances, the Council should be encouraged to spend what they earn - as stockpiling cash in the longer term might be viewed with some concern by external auditors – should they choose to scrutinise the accounts.

Zurich have increased their proposed premium for Public Liability Insurance to £206.15 from last year's £171.73. At 20%, this may seem an excessive increase but it should be borne in mind that, from 2017 – 2021, we agreed a fixed rate with Zurich of 168.73/year so the actual increase over 7 years equates to 3%/year. I would therefore recommend that Zurich are kept on at the Council's insurers for this year at least and especially as this is due for renewal on 1<sup>st</sup> June.

As I am stepping down from the Council at this AGM, I confirm that I am happy to assist the new Responsible Financial Officer with their transition – up to and including the next audit.



Karl Tumman

**CAPTION**