

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It, the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

THIXENDALE PARISH COUNCIL

County area (local councils and parish meetings only):

RYODALE

Financial year ending 31 March 20xx

Prepared by (Name and Role):

KARL TOMMAN - RESPONSIBLE FINANCIAL OFFICER

Date:

xx/xx/xxx 19/05/2021

		£	£
Balance per bank statements as at 31/3/xx:			
	account 1	3313.10	
	account 2		
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			3313.10
Petty cash float (if applicable)			- nil
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			nil
Add: any un-banked cash as at 31/3/xx			
			nil
Net balances as at 31/3/xx (Box 8)			<u>3313.10</u>